

Check List (Research)

This list is only intended to help you check that you have all the necessary documents. In order to know further details and official regulations, please carefully read the Application Guidelines.

Family Name :
You are applying for : <div style="display: flex; justify-content: space-around; align-items: center;"> <input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/> Master Degree <input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/> PhD Degree <input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/> Other: _____ </div>

Applicants must submit the following documents to the Japanese diplomatic mission in the country of the applicant's nationality by the designated deadline. The submitted documents will not be returned.

No.	Documents	1 original	2 copies	Remarks
①	Application Form	○	○	Use the 2025 Application Form. (See Note 4.)
②	Placement Preference Application Form	○	/	Use the 2025 form.
③	Field of Study and Research Plan	○	○	Use the 2025 form. (See Note 5.)
④	Academic transcript for all academic year of university attended	○	○	A transcript issued either by the university attended or by the applicant's national government. (See Note 6.)
⑤	Certification of graduation or degree certificate of the university attended	○	○	If the applicant has not yet graduated, submit a certificate of prospective graduation from the university. (See Note 7.)
⑥	Recommendation letter from the president/dean or the academic advisor at the current or last university attended	○	○	Free format. A sample format is available.
⑦	Medical certificate	○	○	Use the 2025 certificate form. (See Note 8.)
⑧	Abstracts of theses	●	●	Submit if the applicant has written theses. (See Note 9.)
⑨	Certificate of language proficiency	/	● (3 copies)	Only in case the applicant has documents attesting to competency in Japanese or English; submit 3 copies. No original document necessary. The date of issue of the certificates should be no earlier than two years from the date of application to the Japanese diplomatic mission. (See Note 10.)
⑩	Recommendation letter from the present employer	●	●	Submit if the applicant is currently employed. (Free format. A sample format is available.)
⑪	Photograph(s) showing applicant's own works of art or a digitally recorded media of musical performance	●	●	Submit if the applicant is to major in fine arts or music.

(Note 1) Documents indicated by the white circle (○) must be submitted by all the applicants. Documents indicated by the black circle (●) should be submitted only if applicable.

Adding to the above list, please submit the below documents:

12. National ID copy
13. Copy of your Tawjihi certificate or equivalent
14. Applicant Information Sheet (Research)
15. This document
16. If you are applying for a PhD degree or hold several university degrees, please submit the documents for the latest university attended (documents 4 and 5) as well as copies of your previous university degrees.

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Please answer the following YES/NO questions :

1	<p>I hold the <u>Japanese Nationality</u></p> <p>I don't hold the <u>Jordanian Nationality</u></p>	<p>Yes • No</p> <p>Yes • No (No I hold the Jordanian Nationality)</p>
2	<p>I was born before April 2,1990 (birthday is before April 2, 1990)</p> <p>Age Requirement: Applicants, in principle, must have been born on or after April 2, 1990. Exceptions are limited to cases.</p>	<p>Yes • No</p> <p>Date of birth: _____</p> <p>Age: _____</p>
3	<p>I am applying for the Master's program, but I do not hold a bachelor degree and I am not expected to graduate this summer or earlier</p>	<p>Yes • No</p>
4	<p>ONLY FILL THIS SECTION IF YOU ARE APPLYING FOR PHD :</p> <p>I am applying for PhD program, but I do not hold a master's degree</p>	<p>Yes • No</p>
5	<p>I am a military personnel or military civilian employee, and will still be at the time of arrival to Japan or during the period of the payment of the scholarship</p>	<p>Yes • No</p>
6	<p>I have previously got a scholarship from the Japanese Government</p> <p>If you did, please indicate the name /date of the scholarship.</p>	<p>Yes • No</p> <p>Name of scholarship:</p> <p>From: To:</p>
7	<p>I have been enrolled at a Japanese university before AND/OR I am going to be enrolled at my <u>own expense or through other scholarships</u></p>	<p>Yes • No</p>
8	<p>I am going to receive another scholarship after the end of March 2025</p>	<p>Yes • No</p>
9	<p>I have applied for this scholarship before</p> <p>If you did please indicate the year you applied</p>	<p>Yes • No</p> <p>Year:</p>