

Call for application for the Grant Assistance for Cultural Grassroots Projects!

Grant assistance for Cultural Grassroots Projects (GCGP)

Grant assistance for Cultural Grassroots Project (GCGP) is meant to facilitate cultural exchanges, deeper friendship and mutual understanding between Japan and developing countries by providing non-profit organizations of those countries with support for procurement of equipment and construction of facilities to promote culture and higher education.

- Content: Provision of equipment, construction/rehabilitation of facilities
- Eligible Recipient: The eligible recipients of GCGP are any type of non-profit organizations which are active at the grass-roots level in developing countries. These organizations include non-governmental organizations (NGOs), local authorities, and research and higher education institutions. Under certain conditions, governmental institutions may also be eligible for assistance. Individuals and profit-making organizations are not eligible for GCGP.
- Grant Limit: 10 million yen per project
- Deadline for Application: February 22, 2024
- Please fill the application form in the link below, and send it to the embassy via email : culture@am.mofa.go.jp by the deadline date.

[Application Form](#)

Additional documents will be requested from applications that pass the initial screening. **ONLY** successful applications will be contacted by **March 1, 2024** and requested to submit additional documents, such as:

- ① Annual budget
- ② Estimated budget for the maintenance or management of the granted equipment
- ③ Detailed breakdown of the budget for the project
- ④ Document introducing applicants' organization (such as brochures, booklets)
- ⑤ Regulations of the organization and organizational chart (with number of staff for each section)
- ⑥ Written estimated breakdown for the goods and services that will be purchased by the grant (from 3 different suppliers)
- ⑦ Pro Forma for each budget item, feasibility study for the project
- ⑧ Design specification of the project
- ⑨ Map showing the project site
- ⑩ Floor plan of the building (if the objective is construction of buildings etc.)
- ⑪ Detailed description of past achievement
- ⑫ (Optional) Registration Certificate from the relevant authority.

- Priority Areas of GCGP:
 - Development projects with the main objective of promoting culture and higher education
 - Projects with high benefits to the people of the region
 - Projects that contribute to the preservation of the culture of the region or promote Japanese culture and cultural exchange with Japan
 - Projects that contribute to understanding of Japan and foster a sense of affinity toward Japan, and that are easily recognized as development cooperation by Japan

The following types of projects will not be eligible.

- Projects that do not contribute to the economic and social development
- Projects which do not benefit people at the grass-roots level
- Projects that are intended for political or religious purposes
- Projects that could be intended for military purpose
- Projects which include the provision of luxury articles such as alcoholic beverages and cigarette

When submitting your application form, please note the following points:

- (1) In selecting projects for funding, the Japanese Government places a high priority on the impact and sustainability of the project. You must convince the Japanese Embassy that applicants' organization is capable of managing the project properly. A detailed description of the past achievements of your organization will therefore be helpful.
- (2) The Japanese Government cannot provide funds for salaries and other operating expenses. The operating expenses from the implementation of the project shall therefore be independently financed by applicants' organization. In order to convince the Embassy that an applicant is capable of managing the project properly, you must show that your organization has sufficient funds to cover running expense.
- (3) Pro forma estimates must be submitted for each budget item so that the Embassy can ensure value for money of the project. Whenever possible, you should submit estimates from three different suppliers.

- Available Funds and Implementation Period: The grant amount per project, in principle, is up to 10 million yen. The implementation period of the project is one year after the signing date of the grant contract.